

1. Course Name and Number

Department of Political Science POL SCI 2192B: **Global Diplomacy, International Security and Peace**

2. Day Offered

Online Course, Winter Term, January-April 2018

3. Hours

New lecture material for online course is posted every week. You receive an email notification when the new lecture material is posted every week. As this is a new course, the instructor will not be able to post all the course material early and some course material including the Lesson Tool may be posted mid-week or later.

4. Location of Lecture and Exams

There is no location of lecture as this is an online course. Online lecture material is posted on OWL. The mid-term and final exams are scheduled to be written on the university campus on a Saturday. The exams are proctored and scheduled by the University (locations, dates and times to be announced later). The mid-term exam is generally scheduled to take place on a Saturday, approximately one week after Reading week (not during Reading Week). The make-up exam is generally scheduled two weeks after the regular mid-term exam in the Department of Social Science Room 4135 (other locations TBC) and it is proctored by the Professor. You must have documented reasons and permission from your Academic Counsellor to miss the regularly scheduled exams.

5. Prerequisite(s) and Antirequisite(s):

There are no pre-requisites for this course. This course is open to all student cross-campus including Majors and Honours students in Political Science.

The anti-requisite for this course is IR 2702E (winter term) between 2011-18 and POL SCI 2141B. In short you may not register for POL SCI 2141B and POL SCI 2192B this year or in future years. Yes, you may take POL SCI 2135A (Canada Abroad) and POL SCI 3203F (International Crises) if you take or have taken POL SCI 2141B and/or POL SCI 2192B.

"Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites."

"Please Note: You are responsible for ensuring that you have successfully completed all course prerequisites, and that you have not taken an antirequisite course. Lack of prerequisites may not be used as a basis for an appeal. If you are found to be ineligible for a course, you may be removed from it at any time and you will receive no adjustment to your fees. This decision cannot be appealed. If you find that you do not have the course prerequisites, it is in your best interest to drop the course well before the end of the add/drop period. Your prompt attention to this matter will not only help protect your academic record, but will ensure that spaces become available for students who require the course in question for graduation." – Office of the Dean
"Students are responsible for ensuring that their selection of courses is appropriate and accurately recorded, that all course prerequisites have been successfully completed, and that they are aware of any antirequisite course(s) that they have taken. If the student does not have the requisites for a course, and does not have written special permission from his or her Dean to enroll in the course, the University reserves the right to cancel the student's registration in the course. [The University may also choose not to adjust your fees, such as not providing you a refund for the course.] This decision may not be appealed." (Western University Academic Calendar)

6. Instructor Information

Instructor: [Associate Professor Erika Simpson](#)

E-mail: simpson@uwo.ca

Office Hours: Wednesdays, 2:30-3:30 pm in my office in [Room 4157 SSC](#).

Phone: 519-661-2111 ext. 85156

7. Course Syllabus

This interdisciplinary International Relations course unpacks the history, theory, and practice of global diplomacy, international security and peace with empirical and theoretical analysis of the primary issues in contemporary IR studies, including the environment, migration, multilateral institutions, nuclear proliferation and peacekeeping. Students learn by participating in online class exercises based on the Cuban missile crisis, a Model UN and North Korea's nuclear program. Participation in an online forum deepens the student's understanding of current developments in global politics including the student's knowledge about what's in the news (and what's not!).

Methods of Evaluation:

Lesson Tool	Engagement with required multiple choice and short answer questions (for more info, see each weekly Lesson Tool).	Individual and regular participation in Lesson Tool is capped at 10% so extra marks earned by engaging with the Lesson Tool will not be added to Final Marks.	Total participation: 10%
Exams:	Mid-term multiple choice exam (80 questions in 2 hours): 45% (for more information see Exams below)	Non-cumulative final April exam (80 questions in 2 hours): 45%	Total exams: 90%

Learning Outcomes:

Upon completing the course, students will be able to:

- Identify and describe some key figures, events and trends in the recent history of international relations;
- Identify and engage with different types of political theories in international relations;
- Analyze and evaluate international issues and place them in their historical context
- Connect present-day problems to historical events and place them in a global context

8. Course Materials

- No materials are required for the course, including text books, course readers, manuals, laboratory or safety materials, and any specific electronic devices.
- All the instructor's Powerpoint Slides and the *Engage More Readings* are posted on OWL.
- All the instructor's slides are copyrighted by the instructor and remain the property of the instructor, not the University of Western Ontario.
- All the *Engage More Readings* are drawn from free online sources such as Google Scholar, Scholarship@Western and Youtube.

9. Methods of Evaluation

Overview of Course Content and Engage More Readings

Important: The dates and topics of the following chart may change depending on schedules, illnesses, and other unforeseen events. The chart below is included for illustrative purposes only, and may be updated on the class website, available on OWL, as the term unfolds.

Date	Session	Lecture Topics and Checklists
Jan 7-13	Week 1	<ol style="list-style-type: none"> 1. Power in International Security and Peace [hour #1 slides ON THE EXAM] 2. Diplomatic Handshaking Exercise [hour #1 slides ON THE EXAM] 3. Rethinking Your Power Resources [supplementary coffee break slides] 4. Whirlwind Tour of IR Theory: Which Theoretical Lens Helps? [hour #2 slides ON THE EXAM]
Jan 14-20:	Week 2	<ol style="list-style-type: none"> 1. The Legacies of Warfare: Balances of Power, World War I, World War II, Collective Security & Collective Defence [hour #1 slides ON THE EXAM] 2. Volunteer Organizations that Need You [supplementary coffee break slides] 3. The Dawning of the Nuclear Era: The Atomic Bombings of Hiroshima & Nagasaki, the Bipolar World and the Cold War [hour #2 slides ON THE EXAM]
Jan 21-27	Week 3	<ol style="list-style-type: none"> 1. Game Theory, Rationality & Irrationality, Deterrence & Tit-for-Tat [hour #1 ON THE EXAM] 2. Events leading up to the 1962 Cuban Missile Crisis [hour #2 ON THE EXAM] 3. CTV London: Blast from the Past, available https://london.ctvnews.ca/video?clipId=1094057 April 1, 2017 20-minute feature on Cuban missile crisis featuring Prof. Simpson and her students ON THE EXAM 4. 10 Cold War CNN Cuba 1959 1962 available https://www.youtube.com/watch?v=KHZv1yGsHuc, a 46 minute Youtube documentary with 4 Lesson Tool questions (required)
Jan 28-Feb 3	Week 4	<ol style="list-style-type: none"> 1. Debriefing the Cuban missile crisis: Lessons Learned or Spurned from Going to the Brink [video of class and exercise questions, hour #1 ON THE EXAM] 2. Foreign Policy Making Processes and Multilateralism [hour #1 ON THE EXAM] 3. How to Conquer Procrastination and Your Inner Critic [supplementary coffee break slides] 4. The Level of Analysis Approach including Diplomatic Lessons from the Cold War & Now [hour #2 ON THE EXAM] 5. The Military and Non-Military Instruments of Foreign and Defence Policy in Your Diplomatic Briefcase [view slides ON THE EXAM and construct your own diplomatic briefcase after hour #2]
Feb 4-10	Week 5	<ol style="list-style-type: none"> 1. International Organizations (e.g. United Nations, NATO) [hour #1 ON THE EXAM] 2. Basic Facts about the UN and How to Test Your Knowledge about the UN [hour #1 ON THE EXAM] 3. How to be a UN Ambassador or Diplomat and How to Write Resolutions [hour #2 ON THE EXAM] 4. How does the UN work (70th anniversary videos) available https://www.youtube.com/watch?v=tImYtJiUK00 [hour #2 ON THE EXAM]
Feb 11-17	Week 6	<ol style="list-style-type: none"> 1. UN Peacekeeping, Multidimensional Operations and Peacekeeping Training [hour #1 ON THE EXAM] 2. How to Write Exams [coffee break slides] 3. Canada's Peace Support Operations: Afghanistan, Latvia and Mali [hour #2 and in-class exercise on Mali ON THE EXAM]
Feb 18-24		Reading Week – no lectures, readings or exams
Feb 23-March 3	Week 7	<ol style="list-style-type: none"> 1. NATO's 70th Anniversary, Current and Future Issues [hour #1 ON THE EXAM] No coffee break slides so we have time for hour #2 in-class discussion 2. The Arc of Crisis and the Refugee Crisis (Georgia, Ukraine, Syria) [hour #2 ON THE EXAM]

		<p>3. How to Aid Refugees [in-class ON THE EXAM or after-class exercise]</p> <p>Reminder: This Week's MID-TERM EXAM (45%) tests Weeks 1-6 [not including Week 7]</p>
Saturday March 2 (TBC)		<p>MID-TERM EXAM (45%) tests Weeks 1-6 [not including Week 7]</p> <p>The mid-term exam is booked to take place on-campus on Saturday March 2 between 10-12 am and/or 1-3 pm in (location on campus To Be Announced [TBA] on OWL). You may leave in less than one hour if you finish early. You will receive your mark worth 45% of your final grade at least three days prior to the deadline for withdrawal from a course without academic penalty. Drop date in Winter term is March 7, 2019 (Half course)</p>
Mar 4-10	Week 8	<ol style="list-style-type: none"> 1. U.S. Nuclear Force Modernization, Ballistic Missile Defence (BMD) and Trump's Space Force [hour #1 ON THE EXAM] 2. Prof. Simpson's Advice on How to Write Better Essays [coffee break slides] 3. Arms Control, the Arms Trade, Conventional Weapons and Debates about Defence Spending [hour #2 ON THE EXAM]
Mar 11-17	Week 9	<ol style="list-style-type: none"> 1. Terrorism (individual, cell, state) and How to Combat Terrorism [hour #1 ON THE EXAM] 2. Biological Weapons and International Disease class exercises [ON THE EXAM] 3. Biological Warfare, Disease (Ebola), Cyberwarfare, Drones [hour #2 ON THE EXAM]
March 18-24	Week 10	<ol style="list-style-type: none"> 1. Lecture Slides (TBC depending on breaking events) hour #1 ON THE EXAM] 2. The growing North Korean nuclear threat, explained, https://www.youtube.com/watch?v=NwbYpdGpx8U video 2 million views (Now this World video, [hour #2 ON THE EXAM] 3. Will North & South Korea Really Denuclearize? Available https://www.youtube.com/watch?v=0ALHQvYJs6c 101,000 views (Now this World video) [hour #2 ON THE EXAM] 4. The Middle East's cold war, explained, available: https://www.youtube.com/watch?v=veMFCFyOwFI (Youtube video, over 6 million views) [hour #2 ON THE EXAM]
March 25-31	Week 11	<ol style="list-style-type: none"> 1. Environmental Problems: Bad News (e.g. Arctic Melting, Climate Change, Consumerism, Food Scarcity, etc.) [hour #1 ON THE EXAM] 2. Official Course Evaluation & Rate My Professor [coffee break slides] 3. Environmental Problems: More Bad News (e.g. Water Scarcity, Nuclear Waste, Polluted Aquifers, Borders & Walls, The Coming Anarchy, etc.) [hour #2 ON THE EXAM] 4. What is the Most Important Problem Facing Politicians Today [hour #2 in-class or after-class exercise]
April 1-7	Week 12	<ol style="list-style-type: none"> 1. Population Explosions, Growth Pressures and Population Movements [hour #1 ON THE EXAM] 2. Global Jeopardy Game [coffee break slides and review questions on exam] 3. Migration, Immigration and Refugee Policies [hour #2 ON THE EXAM] 4. FINAL EXAM (45%) on Weeks 7-12 5. The final exam and make-up exams are generally likely to take place on-campus sometime during the Official Exam Period (locations/times to be announced).

The Mid-term and Final Exams (45% each): Regulations, what to study, and advice on taking notes

10. *EXAMINATIONS/ATTENDANCE

The Mid-term and Final Exams (45% each): Regulations, what to study, and advice on taking notes

A student is entitled to be examined in courses in which registration is maintained, subject to the following limitations:

- A student may be debarred from writing the final examination for failure to maintain satisfactory academic standing throughout the year.
- Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course will be reported to the Dean of the Faculty offering the course (after due warning has been given**). **This condition must be outlined clearly in the course syllabus.** ****the interpretation of "due warning" would be a personal email prior to reaching the specified threshold of absences**
- On the recommendation of the Department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course.

You may not miss the mid-term (45%) or final exam (45%) and/or the make-up exams or you will automatically fail the course.

Mid-Term Exam:

The Mid-term Exam is a 2-hour multiple choice exam with 80 compulsory questions (no bonus questions or bonus marks). It tests you on the information covered on the Slides delivered in Classes 1-6, and it does not test you on the *Engage More Readings*. The *Engage More Readings* are **not** tested on the Mid-term Exam. Many students will finish the Mid-term Exam in 1 hour and are free to leave 'early' but no students can write the exam 'early' in their term before the university schedules the mid-term exam on campus. Generally it is scheduled on the first Saturday afternoon in March one week after Reading Week ends.

Final Exam:

The Final Exam is constructed exactly similarly to the Mid-Term Exam so it is also a 2-hour multiple choice exam with 80 compulsory exam questions ranging from 'very easy' to 'very challenging' and 'very difficult'. Like the mid-term exam, the final exam is non-cumulative so it tests you on the information covered in Classes 7-12. The *Engage More Readings* are **not** tested on the Final Exam. As soon as the professor knows when the final exam is scheduled, the final exam date schedule will be posted on OWL. The university does not accommodate if you make plans to travel out of the country before or after the final exam schedule is revealed. Moreover, you must have documented reasons for writing the make-up exam

The mid-term and final exams are constructed exactly similarly and marked by Scanitron:

There will be 80 questions on each multiple-choice exam. The exam questions will range between 'very easy' to very difficult to 'very challenging'. Notably, it will take some fast readers much less than 2 hours to finish writing the exams but other students will remain in the exam room, rechecking their answers, for the entire two-hour time period. There can be no written parts of the exam—it is entirely based on multiple-choice questions. The professor uses Scanitron to mark the exams.

Exam questions are composed by the Professor; multiple-choice questions are marked by university-approved multiple-choice computer-marking system ('Scanitron')

Special and/or makeup exams may be different in content, structure and format than the regularly scheduled exam. Specific exam formats will be announced and explained by the Professor but the exams will be multiple choice in most cases. If you miss the mid-term or final exams, for any reason, you may have to write a multiple choice combined with an essay-type of exam and your answers may be essay-style, not multiple choice. For example, if you miss the second make-up for the mid-term exam, the third-make-up exam will consist of essay-style (not multiple choice) questions. This is because the professor's large exam bank will never be large enough to pose enough multiple choice questions for so many different make-up exams.

These are the regulations governing the mid-term and final exam:

Instructions and Announcements before Exam begins: inserted onto front page of all exams and read out loud by proctors:

- This examination paper may **not** be taken from the examination room at the end of the exam. **Write your name and student number on this examination paper and the Scantron.** If you finish early, you may quietly leave your desk and bring your exam paper and Scantron to the professor and/or proctor.
- This examination paper has 80 multiple-choice questions. Using ELT Calendar each question is worth 1.25% of the exam and less than 0.563 or less than ½% of your final mark in this class - so don't worry if you do not know each answer. It is your overall performance that counts, and some incorrect answers will make no discernible difference to your final grade.
- This is a 2-hour exam. No aids or notes are allowed. Cell phones may not be used and must be placed at the front of the room in your knapsack or jacket. Please turn them off or to vibrate only.
- You must use a pencil (not a pen) to fill out the Scantron sheet. Use this examination paper to cross out answers. Fill out the Scantron at the end once you have read the entire exam. You must answer every question. There are no optional questions or choices. **Check you filled out all the bullets up to 80.**
- If you have trouble understanding a question or you need to use the washroom facilities, raise your hand. Prof. Simpson or a proctor cannot accompany you for a coffee or cigarette break so you may only leave - while writing the exam - in order to use the washroom facilities. Prof. Simpson or the proctor must stay in the exam room until all the students have finished writing the exam so if you need to consult, please return once the exam is over. **Or use this examination sheet to write the professor a note at the top of this page.**
- Your result will be posted on OWL as soon as possible. Prof. Simpson programs the computer in the class's favour if she makes errors. If you see an error, write the professor a note at the top of this page. Please use the space at the top of this exam to write Prof. Simpson a note that relates to the exam.
- Professor Simpson never reviews the correct answers with students. If she reviews the correct answers with students, she cannot use variations of these multiple questions in future months and years and she depletes her exam bank. She doublechecks all the exams for consistency and missing bullets. If you think it is necessary, after emailing the professor, she may send you your incorrect answers on the Scantron answer sheet by sending you screenshots of the front and back page of your Scantron.
- Professor Simpson will not give to you or email you your own copy of the mid-term question sheet as you could distribute it to all the students on the Excel sheets. Some students will be writing one of the make-up exams or another exam in future years.
- The third and fourth make-ups for the mid-term and final exam will take place approximately 4 weeks after the final marks are submitted. At that time, you may email the professor and ask to view a copy of your question sheet in Professor Simpson's office. You may not use a camera or take photos of your question sheet.
- You may not receive a copy of the mid-term or final exam question sheets by email or on line. If you request to view your exam in an off-campus location or you have moved away from London, then you may not receive your question sheet by email. You may not ask to view any question sheet accompanied by an off-campus proctor unless you have received written permission from the Dean of your faculty to do so. If you live in another city, you may not receive a copy of the exam through a registered university-endorsed proctor.
- The final exam is non-cumulative so it will test you on Weeks 7-12. It is structured exactly like the mid-term exam with 80 multiple-choice questions. Once that you have experience writing the mid-term exam - that tested you on Weeks 1-6 - the final exam is easier to study for and stress levels are reduced.
- **This year the April exam is officially scheduled on ** April ** from ** pm** in ? [TBA]. Professors are not allowed to let students write exams 'early' or 'later'- there can be no exceptions. As the official syllabus states, you must write both exams in order to 'pass' the course. Good luck!

How should I study for the exams?

It is highly recommended when preparing for the exams that you consider forming small study groups so that

you can share notes and discuss the lecture material but since this is an online course, the professor assumes you will not be meeting with other students to form small study groups. There is nothing wrong with a collective effort in terms of studying for all your classes. After all, that is what the virtual classroom is about—all of us working together for fun and learning. You could study online with help from other students but the professor assumes you are studying alone and the professor cannot help you form study groups or share student's email addresses.

The two-hour, multiple-choice exams in early March and April will test you on the lecture material, including all the posted slides [**not** the Engage More Readings]. The mid-term exam tests you on classes 1-6, and the final exam tests you on classes 7-12 including the sample questions posed during class 12 in the 'Global Jeopardy game'. You can answer sample multiple choice questions in the Lessons section pertaining to each hour.

While I appreciate many students want to reinforce the lecture material by writing handwritten or typewritten notes, you do not need to take extra handwritten or typed notes unless this is your preferred learning style. Why get writer's cramp? All the slides are posted and the professor deletes those slides we did not cover so you do not need to study them.

In the event that OWL collapses or is unavailable for an entire week, we will cancel the class and the relevant slides for that day will be removed from OWL so you do not need to study them.

11. How Can You Earn Engagement Marks (10%)?

Engagement marks are designed to reward participation, enhance the class's activities, increase high-quality contributions and review the slides in preparation for the exams. Engagement marks are earned through participation in the Lessons Tool. You can earn up to 100% on participation worth 10% of the course by engaging with the questions posed in Lessons.

12. Non-medical and medical accommodation

A clear indication of how non-medical absences from midterms, tutorials, laboratory experiments, or late essays or assignments, will be dealt with must be provided. The course outline must direct the student to the Policy on Accommodation for Medical Illness available here:

Medical Illness

<https://studentservices.uwo.ca/secure/index.cfm>

In addition, instructors must state how they will be dealing with accommodation for medical illness of work worth less than 10% of the total course grade, and whether or not medical documentation for such accommodation will be required. If documentation is required for either medical or non-medical academic accommodation, then such documentation must be submitted by the student directly to the appropriate Faculty Dean's office and not to the instructor. It will be the Dean's office that will determine if accommodation is warranted.

Even if you have non-medical or medical accommodation, the multiple choice questions posed to you on the mid-term or final exams cannot be changed to suit you. If you miss studying the lecture materials and slides for any reason (documented or not) you are responsible. Most students will earn 100% in terms of their participation marks over the entire term. Many students will earn 100% by week 9. **Therefore you must meet with your Academic Counsellor to deal with accommodation for medical or non-medical absences worth more or less than 10% of the course grade.**

13. Will I know my mid-term exam and engagement marks before the drop-date and/or before I write the final exam?

- **To summarize the engagement marks**, you can earn 100% on your submissions but you may not answer all the questions after the final class or during the exam study period or the exam period without permission from your academic counsellor. The Lessons Tool will be closed once the final lecture ends.
- I will update your marks before the final exam so you know all your marks - except the final exam mark - when you go into the exam.

14. Statement on Use of Electronic Devices

No electronic devices will be allowed during tests and examinations.

15. Statement on Academic Offences

The statement: "Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site: http://www.uwo.ca/univsec/handbook/appeals/scholastic_discipline_undergrad.pdf

16. Frequently Asked Questions (FAQs):

Will I know my marks before I write the final exam?

The Professor posts all your marks before the final exam so you know all your marks except the final exam mark when you enter the exam room.

How should I study for the multiple choice exams? When do I write the exams?

The Mid-term exam in Oct. and the Final Exam in Dec will test you on the lecture material including all the posted slides. The exams are **non-cumulative** so you will not be tested in the Final Exam on the information you learned before the mid-term. The exams will **not** test you on what you or other students write online.

Should I study the timelines and other dates?

The exams do **not** test you on the detailed time-lines that accompany the slides on the simulations [the timelines are clearly marked: DO NOT STUDY]. But the exams do test you on other dates and what happened where and when. You are expected to memorize some dates and numbers. Many students find it useful to maintain a separate list of dates and numbers to study a few days before the Mid-term and Final Exams.

Can I arrange to write an exam early?

As soon as the final exams are scheduled, the exam schedule will be posted on OWL. You cannot make plans to travel out of the country until the exam schedule is officially posted and you may not write the exam early.

Will software be used to detect cheating?

Since computer-marked multiple-choice tests and/or exams will be given, software might be used to check for unusual coincidences in answer patterns that may indicate cheating therefore:

"Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating."

Does the make-up exam pose different multiple choice questions? For example, do you accept multiple choice questions written by students in the class and pose these questions in the make-up exam?

Due to unforeseen events, some students may write the make-up exams a few weeks or months later in which case they will write exams based on different multiple choice questions drawn from the Professor's large 'Exam Bank' of possible multiple-choice questions.

The Professor often changes the Powerpoint slides and writes new multiple choice questions so if you would like

to email possible questions for the Exam Bank, your suggestions are welcome **but doing so will not increase your Participation mark worth 10%.**

What do you mean by Relevant (not Required) Readings?

To summarize, the two exams test you on everything you learned from the slides, not the *Engage More Readings*. There is no textbook and the *Engage More Readings* are **not** Required Readings. The *Engage More Readings* are used by you in order to contribute to the Lessons Tool. Please do not read the Engage More Readings unless you would like to know more and the Slides stimulate your interest in learning more about particular issues or roles.

Should I take notes on the lecture slides?

You should always download or print the slides and take notes on the slides. While you view the Slides, your task is to think about and question the materials, not to be a medieval scribe. While the Professor appreciates many students want to reinforce the lecture material by taking many handwritten or typewritten notes, you do not need to take many handwritten or typed notes because all the Slides are posted on OWL. It is preferable that you think about the slides' content and participate in the Lessons Tool rather than take copious notes. Why get writer's cramp? All the slides are posted so if Professor Simpson deletes or changes some slides that were already posted (under 'Resources'), the Professor will delete the slides we did not cover (under 'Lessons') so you do not need to study them.

Are there additional Class Notes or Lecture Notes?

There are no additional notes of any kind that can be made available by the instructor for students that plan to miss a lecture or that missed lectures.

What are the regulations concerning course re-evaluation, absences and the evaluation of international students?

- You are **not** allowed to re-write any exams or assignments, once they have been handed-in for marking, unless due to exceptional circumstances as assessed by the Dean's office.
- If you submit the "wrong answer" to an exam or assignment (but you think it is the right answer for a variety of reasons), you are **not** normally entitled to submit the "right version" or get credit for being 'right' somehow. You must speak to the Professor, who will decide the fairest option.
- In the event that you miss many classes or all of them, you may not have your mark 'reweighted' to cover your absences unless you have written permission from your Academic Counsellor in your Faculty. You must see your Academic Counsellor, not the Professor in order to make different arrangements regarding course re-evaluation and absences.
- If you are an international student, your exams and your contributions to the Lessons Tool will be graded according to Canadian University standards.

What are the regulations concerning non-medical and medical absences?

- Please see the student services for their updated Policy on Accommodation for Medical Illness and Student Medical Certificate. If you have medical illness or other documentation, you **must** take it to the Dean's Office or an Academic Counselor in your Faculty, who will then confirm whether you can possibly be granted accommodation. Any medical absence must **be** documented as instructed by Student Services, Dean's Office or your Academic Counselor. Academic Counseling will advise the Professor about accommodation and the final decisions about due dates, re-weighting and/or transfer weighting will be made in consultation with you and your Academic Counselor, not with the Professor. **Do not meet with the professor to discuss the reasons for accommodation for medical or non-medical grounds.**
- For course **work that is worth less than 10%** (as per Policy on Accommodation for Medical Illness) non-documentable absences will not be given accommodation. Various forms of allowances (allowances like

not having to submit a weekly Lessons Tool contribution, easy-to-earn participation marks for Lessons Tool contributions and “freebies” during the mid-term and final exams) have already been included for incidental absences. See all the information above.

Can I use electronics like my cell phone during the exams?

No electronic devices are permitted to be used during any exam including cellphones, personal computers, and/or electronic dictionaries.

What is Scanitron? Is it always used?

Exam questions are composed by the Professors; multiple-choice questions are marked by university-approved multiple-choice computer-marking system (‘Scanitron’)

Special exams may be different in content, structure and format than the regularly scheduled exam. Specific exam formats will be announced and explained by the Professor but the exams will be multiple choice in most cases. If you miss the mid-term or final exams, for any reason, you may have to write a multiple choice combined with an essay-type of exam and your answers may be essay-style, not multiple choice. For example, if you miss the second make-up for the mid-term exam, the third-make-up exam will consist of essay-style (not multiple choice) questions. This is because the professor’s large exam bank will never be large enough to pose enough multiple choice questions for so many different make-up exams.

What do I do if I have a concern about my Mid-Term or Final Exam Grade and/or Participation Grade?

- See the professor during office hours, or set up an appointment via email.
- Appeals to change an exam (or essay) grade must be received during that term of instruction (*i.e.* the Course Lecturer does not handle appeals after the term ends).

What happens if there other changes to the Official Course Outline?

- Due to certain circumstances and/or situations, changes to course outlines and other course documents are necessary. In such cases, you will be informed through all available channels of communication as soon as possible.
- The dates and topics of the lectures, simulations and exams may be changed depending on schedules, illnesses, and other unforeseen events. The dates in this course outline are included for illustrative purposes only and may be updated on the class website as the term unfolds.

What about a reference letter?

- If you need a reference, please email professors individually for more information. Professor Simpson’s firm policy is **not** to write references for law school and/or graduate school based on your standing in a second-year class because such a reference – compared to a 3rd-year or 4th-year reference is not useful – and would do you a **disservice**, not a service.
- If you take more than two courses from Professor Simpson she may consider acting as your referee for jobs and for professional programs like internships – but keep in mind that obtaining a reference from a 3rd or 4th year instructor is preferable.

What other classes can I take if I become more interested in the general topic?

For more information about the other classes Professor Simpson teaches and the field of IR, see the faculty and personal websites available through the [Department of Political Science](#).

APPENDIX TO UNDERGRADUATE COURSE OUTLINES DEPARTMENT OF POLITICAL SCIENCE

Prerequisite checking - the student’s responsibility

"Unless you have either the requisites for this course or written special permission from your Dean to enroll in it,

you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites."

Essay course requirements

With the exception of 1000-level courses, most courses in the Department of Political Science are essay courses. Total written assignments (excluding examinations) will be at least 3,000 words in Politics 1020E, at least 5,000 words in a full course numbered 2000 or above, and at least 2,500 words in a half course numbered 2000 or above.

Use of Personal Response Systems ("Clickers")

"Personal Response Systems ("clickers") may be used in some classes. If clickers are to be used in a class, it is the responsibility of the student to ensure that the device is activated and functional. Students must see their instructor if they have any concerns about whether the clicker is malfunctioning.

Students must use only their own clicker. If clicker records are used to compute a portion of the course grade:

- the use of somebody else's clicker in class constitutes a scholastic offence,
- the possession of a clicker belonging to another student will be interpreted as an attempt to commit a scholastic offence."

Security and Confidentiality of Student Work (refer to current Western Academic Calendar (<http://www.westerncalendar.uwo.ca/>))

"Submitting or Returning Student Assignments, Tests and Exams - All student assignments, tests and exams will be handled in a secure and confidential manner. Particularly in this respect, leaving student work unattended in public areas for pickup is not permitted."

Duplication of work

Undergraduate students who submit similar assignments on closely related topics in two different courses must obtain the consent of both instructors prior to the submission of the assignment. If prior approval is not obtained, each instructor reserves the right not to accept the assignment.

Grade adjustments

In order to ensure that comparable standards are applied in political science courses, the Department may require instructors to adjust final marks to conform to Departmental guidelines.

Academic Offences

"Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site:

http://westerncalendar.uwo.ca/PolicyPages.cfm?PolicyCategoryID=1&Command=showCategory&Keywords=scholaristic&SubHeadingID=189&SelectedCalendar=Live&ArchiveID=#SubHeading_189

Submission of Course Requirements

ESSAYS, ASSIGNMENTS, TAKE-HOME EXAMS MUST BE SUBMITTED ACCORDING TO PROCEDURES SPECIFIED BY YOUR INSTRUCTOR (I.E., IN CLASS, DURING OFFICE HOURS, TA'S OFFICE HOURS) OR UNDER THE INSTRUCTOR'S OFFICE DOOR.

THE MAIN OFFICE DOES NOT DATE-STAMP OR ACCEPT ANY OF THE ABOVE.

Attendance Regulations for Examinations

EXAMINATIONS/ATTENDANCE (Sen. Min. Feb.4/49, May 23/58, S.94, S.3538, S.3632, S.04-097) A student is entitled to be examined in courses in which registration is maintained, subject to the following limitations:

A student may be debarred from writing the final examination for failure to maintain satisfactory academic standing throughout the year.

Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course will be reported to the Dean of the Faculty offering the course (after due warning has been given). On the recommendation of the Department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course. The Dean of the Faculty offering the course will communicate that decision to the Dean of the Faculty of registration.

Medical Policy, Late Assignments, etc.

Students registered in Social Science should refer to <http://counselling.ssc.uwo.ca/procedures/index.html> for information on Medical Policy, Term Tests, Final Examinations, Late Assignments, Short Absences, Extended Absences, Documentation and other Academic Concerns. Non-Social Science students should refer to their home faculty's academic counselling office.

University Policy on Cheating and Academic Misconduct

Plagiarism: Students must write their essays and assignments in their own words. Whenever students take an idea, or a passage from another author, they must acknowledge their debt both by using quotation marks where appropriate and by proper referencing such as footnotes or citations. Plagiarism is a major academic offence." (see Scholastic Offence Policy in the Western Academic Calendar).

Plagiarism Checking: "All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com <http://www.turnitin.com>

Multiple-choice tests/exams: "Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating."

Note: Information excerpted and quoted above are Senate regulations from the Handbook of Scholarship and Academic Policy. http://www.uwo.ca/univsec/academic_policies/index.html

PLAGIARISM*

In writing scholarly papers, you must keep firmly in mind the need to avoid plagiarism.

Plagiarism is the unacknowledged borrowing of another writer's words or ideas. Different forms of writing require different types of acknowledgement. The following rules pertain to the acknowledgements necessary in academic papers.

A. In using another writer's words, you must both place the words in quotation marks and acknowledge that the words are those of another writer.

You are plagiarizing if you use a sequence of words, a sentence or a paragraph taken from other writers without acknowledging them to be theirs. Acknowledgement is indicated either by (1) mentioning the author and work from which the words are borrowed in the text of your paper; or by (2) placing a footnote number at the end of

the quotation in your text, and including a correspondingly numbered footnote at the bottom of the page (or in a separate reference section at the end of your essay). This footnote should indicate author, title of the work, place and date of publication, and page number.

Method (2) given above is usually preferable for academic essays because it provides the reader with more information about your sources and leaves your text uncluttered with parenthetical and tangential references. In either case words taken from another author must be enclosed in quotation marks or set off from your text by single spacing and indentation in such a way that they cannot be mistaken for your own words. Note that you cannot avoid indicating quotation simply by changing a word or phrase in a sentence or paragraph which is not your own.

B. In adopting other writers' ideas, you must acknowledge that they are theirs.

You are plagiarizing if you adopt, summarize, or paraphrase other writers' trains of argument, ideas or sequences of ideas without acknowledging their authorship according to the method of acknowledgement given in 'A' above. Since the words are your own, they need not be enclosed in quotation marks. Be certain, however, that the words you use are entirely your own; where you must use words or phrases from your source, these should be enclosed in quotation marks, as in 'A' above.

Clearly, it is possible for you to formulate arguments or ideas independently of another writer who has expounded the same ideas, and whom you have not read. Where you got your ideas is the important consideration here. Do not be afraid to present an argument or idea without acknowledgement to another writer, if you have arrived at it entirely independently.

Acknowledge it if you have derived it from a source outside your own thinking on the subject.

In short, use of acknowledgements and, when necessary, quotation marks is necessary to distinguish clearly between what is yours and what is not. Since the rules have been explained to you, if you fail to make this distinction your instructor very likely will do so for you, and they will be forced to regard your omission as intentional literary theft. Plagiarism is a serious offence which may result in a student's receiving an 'F' in a course or, in extreme cases in their suspension from the University.

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Accessibility at Western: Please contact poliscie@uwo.ca if you require any information in plain text format, or if any other accommodation can make the course material and/or physical space accessible to you.

SUPPORT SERVICES

The Registrar's office can be accessed for Student Support Services at <http://www.registrar.uwo.ca>

Student Support Services (including the services provided by the USC listed here) can be reached at: <http://westernusc.ca/services/>

Student Development Services can be reached at: <http://www.sdc.uwo.ca/>

Students who are in emotional/mental distress should refer to Mental Health@Western <http://www.uwo.ca/uwocom/mentalhealth/>